



# Youth Employment Packet

## Student Employee Documentation

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_

WORK EXPERIENCE: \_\_\_\_\_

### LOCATION

Columbus     Galloway     Reynoldsburg     Whitehall     Other: \_\_\_\_\_  
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JFS 03002 WIOA Youth Program Eligibility Application

Employment Application

Release Form

NetSpend Card Parental Release Form OR Direct Deposit

I-9 (Employment Eligibility Verification)

Identification (school, state, drivers license, school report): \_\_\_\_\_

Social Security Card

Birth Certificate

Work Permit (14/15 years old - summer)

Age on day application signed: \_\_\_\_\_

W-4 (Employee Withholding Allowance)

IT-4 (Employee Withholding Exemption)

Parent Consent (14-18 years old)

Minor Wage Agreement (14-18 years old)

Employee Handbook Acknowledgment

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Work Permit     Approval/Denial Letter     Job Placement Letter     Job Description

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